

General Fund Outturn by Group 2019/2020

	Budget	Actual	Savings / (Deficit)	Variance	Notes
Chief Executive					
Employees	£251,670	£210,793	£40,877	-16.24%	1
Premises	£0	£0	£0	-	
Transport	£2,308	£1,621	£687	-29.76%	
Supplies & Services	£8,132	£4,996	£3,136	-38.57%	
Payments to Third Parties	£0	£0	£0	-	
Income	£0	£0	£0	-	
TOTAL	£262,110	£217,410	£44,700	-17.05%	

1) The Chief Executive has taken flexible retirement which has created a saving against the budget of £40k

	Budget	Actual	Savings / (Deficit)	Variance	
Community					
Employees	£1,188,811	£1,169,760	£19,051	-1.60%	
Premises	£5,000	£3,832	£1,168	-23.37%	
Transport	£36,213	£19,779	£16,434	-45.38%	
Supplies & Services	£122,602	£122,296	£306	-0.25%	
Payments to Third Parties	£4,721,382	£5,048,097	-£326,715	6.92%	2
Income	-£2,219,088	-£2,495,229	£276,141	12.44%	3
TOTAL	£3,854,920	£3,868,533	-£13,613	0.35%	

2) The Ubico contract spend was £320k higher than the budget, although there was an agreed £148k contribution from reserves to offset some known service changes in year. The remaining overspend has been due to hire of vehicles and additional corporate recharge due to an error in setting the budget. There has been an overspend on the recycling contract with Suez of £114k as the gate fee has increased due to changes in the market for recyclable materials.

3) £228k of income from Homeless Grants was received which is not in budget. As it is ringfenced it has been placed in a reserve to fund future projects. There was also £40k additional income from garden waste service above the budget set for the year. These gains have been offset by a loss of £103k on the income on recycling credits, which is mostly due to the original budget prediction overestimating the tonnage of waste to be collected in the year.

	Budget	Actual	Savings / (Deficit)	Variance	
Corporate Services					
Employees	£1,871,180	£1,812,944	£58,236	-3.11%	4
Premises	£0	£0	£0	-	
Transport	£10,785	£5,323	£5,462	-50.65%	
Supplies & Services	£574,926	£471,405	£103,521	-18.01%	5
Payments to Third Parties	£82,300	£58,634	£23,666	-28.76%	
Transfer Payments - Benefits Service	£13,611,266	£13,823,415	-£212,149	1.56%	6
Income	-£14,113,610	-£14,280,635	£167,025	1.18%	7
TOTAL	£2,036,847	£1,891,086	£145,761	-7.16%	

4) There were vacant posts in a number of areas across community services, including Customer Services, HR and Revenues & Benefits. Some of this was offset against agency staff but overall the result was a surplus against budget. In addition, a few employees were working reduced hours to those budgeted for.

5) There was saving of £114k on IT equipment in year. However, there was £72k of capital expenditure on ICT equipment in year which has been funded by revenue and therefore reduced our general balance. The saving of £114k is mostly a timing impact as there is a significant amount of ICT equipment purchased in 2020/21 due to COVID-19 requirements

6) Expenditure on housing benefit to claimants is £214k higher than predicted which is a reflection of greater demand on the service during the year, particularly around the end of the year.

7) There is a gain of £115k on HB debt recovery and additional £113k of new burdens grant received.

	Budget	Actual	Savings / (Deficit)	Variance	
Democratic Services					
Employees	£261,197	£255,781	£5,416	-2.07%	
Premises	£0	£29,873	-£29,873	-	
Transport	£16,000	£12,359	£3,641	-22.75%	
Supplies & Services	£439,457	£749,978	-£310,521	70.66%	8
Payments to Third Parties	£132,600	£76,730	£55,870	-42.13%	8
Income	-£2,000	-£306,957	£304,957	15247.84%	8
TOTAL	£847,254	£817,765	£29,489	-3.48%	

8) The variances are due to the elections that were held in the year, including a general election which wasn't part of the original budget. There was the costs of hire of polling stations, and equipment as well as payment of election staff. These costs have then been offset by reclaiming the money them from central government and other relevant public sector bodies. The costs and income net each other off.

Deputy Chief Executive	Budget	Actual	Savings / (Deficit)	Variance
Employees	£117,497	£117,332	£165	-0.14%
Premises	£0	£0	£0	-
Transport	£2,730	£1,682	£1,048	-38.38%
Supplies & Services	£2,650	£831	£1,819	-68.63%
Payments to Third Parties	£0	£0	£0	-
Income	£0	£0	£0	-
TOTAL	£122,877	£119,845	£3,032	-2.47%

Development Services	Budget	Actual	Savings / (Deficit)	Variance	
Employees	£1,958,850	£1,987,384	-£28,534	1.46%	
Premises	£44,572	£45,958	-£1,386	3.11%	
Transport	£55,006	£33,939	£21,067	-38.30%	
Supplies & Services	£209,977	£205,873	£4,104	-1.95%	
Payments to Third Parties	£231,721	£322,252	-£90,531	39.07%	9
Income	-£1,557,752	-£2,229,656	£671,904	43.13%	10
TOTAL	£942,374	£365,750	£576,624	-61.19%	

9) Deficits on expenditure recorded by a number of areas. In addition, work commenced on the Garden Town project during the year, the expenditure incurred on this line has been offset by grant income received.

10) The surplus on income is mostly as a result Government grants. We received a Garden Town grant of £750k from Homes England and Custom Build grant of £17k. This surplus has been reduced by a deficit on planning income of £153k in the year.

Finance and Asset Management	Budget	Actual	Savings / (Deficit)	Variance	
Employees	£2,850,154	£2,795,418	£54,736	-1.92%	11
Premises	£590,777	£530,775	£60,002	-10.16%	12
Transport	£14,330	£53,023	-£38,693	270.01%	
Supplies & Services	£493,160	£561,303	-£68,143	13.82%	13
Payments to Third Parties	£312,552	£317,910	-£5,358	1.71%	
Precept	£6,100	£6,654	-£554	9.08%	
Income	-£1,363,497	-£1,461,034	£97,537	7.15%	14
TOTAL	£2,903,576	£2,804,049	£99,527	-3.43%	

11) There was £40k of salary savings generated by the property team in year. The property team had a number of vacant posts. Although most of the positions were able to be filled, there was one post where the recruitment process has so far been unsuccessful

12) At the start of the year a budget, funded from New Homes Bonus, was allocated for maintenance of council property and is transferred at year end to the asset reserve to ensure funds are available to meet future maintenance requirements. There was also a £19k saving on rates for the public offices.

13) Expenditure on external audit was higher due to additional work on auditing the statutory financial statements and also the housing benefit subsidy claim. PDQ charges were over budget by £22k. This is a result of more electronics transactions than predicted as the Council moves more financial transactions on-line and less towards less taking cash and cheques.

14) A revised fee structure at the start of the financial year resulted in an increase in Cemetery income of £35k. A new tenant agreement for part of the newly refurbished public offices also resulted in a gain on budget.

One Legal	Budget	Actual	Savings / (Deficit)	Variance	
Employees	£1,365,501	£1,379,003	-£13,502	0.99%	
Premises	£0	£0	£0	-	
Transport	£20,407	£11,653	£8,754	-42.90%	
Supplies & Services	£134,704	£84,264	£50,440	-37.45%	15
Payments to Third Parties	£10,460	£297,572	-£287,112	2744.85%	16
Income	-£1,222,774	-£1,475,567	£252,793	20.67%	16
TOTAL	£308,298	£296,925	£11,373	-3.69%	

15) This is the saving on the implementation of the new workflow management system which has been delayed into 2020/21.

16) The variances on the Payments to third parties and the income is related to disbursements, which is costs paid by One Legal that are then recovered from the client. The expenditure is offset by income shown on the income gain shown.

Service Summary	Budget	Actual	Savings / (Deficit)	Variance
Employees	£9,864,860	£9,728,415	£136,445	-1.38%
Premises	£640,349	£610,438	£29,911	-4.67%
Transport	£157,779	£139,379	£18,400	-11.66%
Supplies & Services	£1,985,608	£2,200,945	-£215,337	10.84%
Payments to Third Parties	£5,497,115	£6,127,850	-£630,735	11.47%
Transfer Payments - Benefits Service	£13,611,266	£13,823,415	-£212,149	1.56%
Income	-£20,478,721	-£22,249,078	£1,770,357	8.64%
	£11,278,256	£10,381,364	£896,892	-7.95%

Corporate Codes

Treasury activity	£255,678	£4,811	£250,867	-98.12%	17
Minimum Revenue Provision	£628,860	£536,868	£91,992	-14.63%	
Commercial activity	-£2,753,605	-£2,369,432	-£384,173	-13.95%	18
Corporate Savings Targets	-£7,500	£0	-£7,500	-100.00%	
New Homes Bonus	-£3,273,399	-£3,273,399	£0	0.00%	
Business Rates Income	-£2,497,557	-£2,166,328	-£331,229	-13.26%	19
Other adjustments	-£36,565	-£36,567	£2	0.01%	
	-£7,684,088	-£7,304,047	-£380,041	-4.95%	

17) As the council was not able to purchasing suitable commercial property during the year as planned, we had savings on having less borrowing than predicted. We also achieved a better return on our investment portfolio than expected when setting the budget.

18) We had expected to purchase more commercial properties in 2019/20 and earn a return on investment. Because we were not able to find a suitable property we did not achieve the budgeted income

19) Business rates income is down due to changes in the level of provisions required as appeals have been withdrawn during the year. Whilst this increased the income received in the year, the complex accounting arrangements means that the gain is not recognised until the following financial year. Against the gain, a levy has to be paid to central government which is recognised in year rather than the following year

Net total	£3,594,168	£3,077,317	£516,851	-14.38%
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